

# **DISC Self and Motivators**

A Dual Evaluation of Behavioral & Motivational Styles

Report For: Miguel Bragança

Focus: Work

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## **Introduction to the DISC & Motivators Combined Report**

Research shows that the most successful people share the common trait of self-awareness. They're able to more quickly recognize situations that will make them more successful. With this personalized and comprehensive DISC and Motivators combined report, you have tools to help you become a better you.

Please Note: Any behavioral descriptions mentioned in this report are only tendencies for your style group and may or may not specifically apply to you personally.

#### Remember:

- **DISC** measures **observable behavior** and **emotion**.
- **Motivators** shows the **values** that **drive** our behavior and emotion.

When our DISC and MOTIVATORS are in alignment, we have personal synergy. When our DISC and MOTIVATORS are not in alignment, we experience personal conflict or tension.

## **How to Use This Report**

With this personalized and comprehensive DISC and Motivators combined report, you have tools to help you become a better you. The report is divided into 3 parts:

- Part I focuses on understanding each of the DISC styles through identifying characteristics, including the tendencies of each behavioral style. It also introduces the 7 Motivators that drive our behaviors and the definitions of each
- Part II reveals what makes you unique, through greater understanding of your own behavioral tendencies and blend of motivators.
- Part III explores adaptability and offers actionable recommendations for you and others who interact with you, helping you use this information as effectively as possible for immediate results.

## PART I - UNDERSTANDING DISC & MOTIVATORS

### **DISC STYLES**

DISC is a simple, practical, easy to remember and universally applicable model. It focuses on individual patterns of external, observable behaviors and measures the intensity of characteristics using scales of directness and openness for each of the four styles:

**Dominance, Influence, Steadiness, and Conscientious.** 

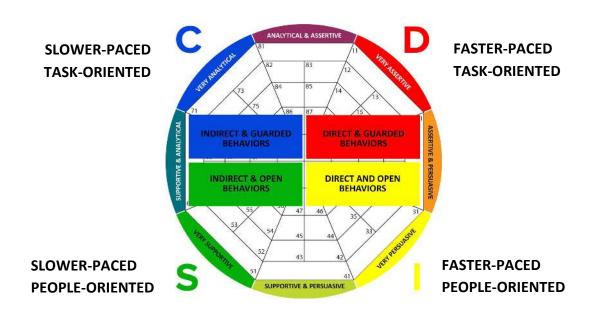
STYLE	TENDENCIES
Dominance	Tends to be direct and guarded
Influence	Tends to be direct and open
Steadiness	Tends to be indirect and open
Conscientious	Tends to be indirect and guarded

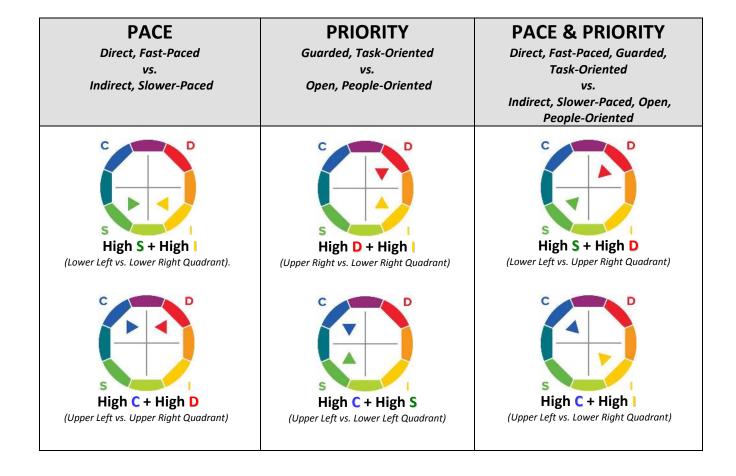
Using the DISC model, it is easy to identify and understand our own style, recognize and cognitively adapt to different styles, and develop a process to communicate more effectively with others. As you begin to explore the DISC styles and see them in your own life and in your relationships, keep in mind the following:

#### BEHAVIOR DESCRIPTORS OF EACH STYLE

DOMINANCE	INFLUENCE	STEADINESS	CONSCIENTIOUS
Decisive	Charming	Understanding	Accurate
Competitive	Confident	Friendly	Precise
Daring	Convincing	Good Listener	Analytical
Direct	Enthusiastic	Patient	Compliant
Innovative	Inspiring	Relaxed	Courteous
Persistent	Optimistic	Sincere	Diplomatic
Adventurous	Persuasive	Stable	Detailed
Problem Solver	Sociable	Steady	Fact Finder
Results Oriented	Trusting	Team Player	Objective

## PACE AND PRIORITY: Two main sources of tension between the styles



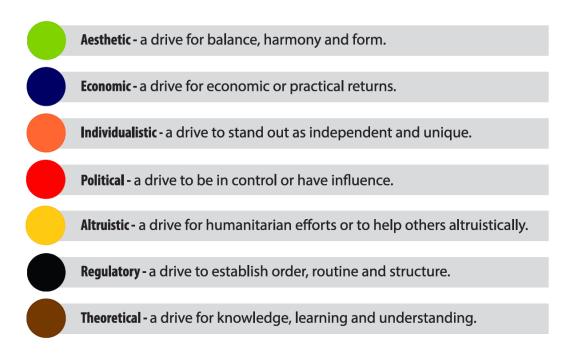


### **MOTIVATORS**

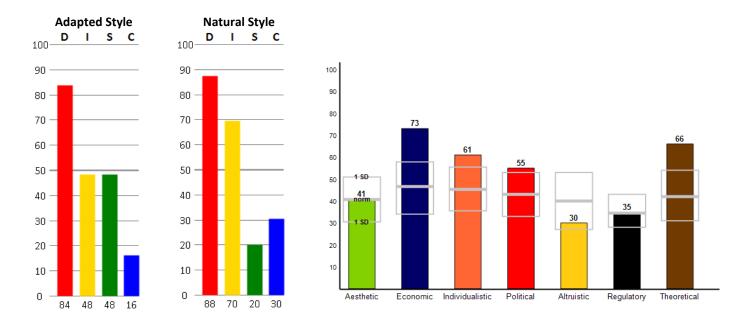
The Motivators assessment is the result of Dr. Edward Spranger's and Gordon Allport's combined research into what drives and motivates an individual. The seven dimensions of value discovered between these two researchers identify the reasons that drive an individual to utilize their talents in the unique way they do. Motivators will help you understand your own drivers, providing a clear course on how to maximize your performance by achieving better alignment with what you do.

## The 7 Dimensions of Motivation

Those who understand their natural motivators better are far more likely to pursue the right opportunities, for the right reasons, and get the results they desire. This report measures seven dimensions of motivation that filter and guide our behaviors and decisions:



## PART II - UNDERSTANDING YOURSELF



**DISC** describes you based on your observable behavior which can provide insights for others regarding your communication preferences and how you will likely interact with and respond to them.

**MOTIVATORS** describe you based on your values and beliefs. Understanding motivation helps reveal your preferences and why you do what you do. It is vital for aligned, superior performance that our motivators are satisfied by what we do.

Through this report you have an opportunity to discover (observe and evaluate) your behavioral responses in various environments and examine your unique values and what drives you to behave in the ways you do. You can explore your actions and reactions (and the actions and reactions of others) in a variety of situations and contexts to determine the most effective communication strategy or course of action to be sure you are living in alignment and able to express your best self.

## **DISC General Characteristics**

The narration below serves as a general overview of your behavioral tendencies. It provides a framework for understanding and reflecting on your DISC results. We've occasionally provided some coaching ideas so that you can leverage your strengths whenever possible to maximize your personal success.

You have the ability to take an ambiguous idea, modify it, and create a practical solution, all very quickly. Your ability to quickly analyze a situation -- even a disjointed one -- and synthesize it to craft a new cohesive idea is a rare skill. This is also a strength that should be amplified by the team or organization. You bring unique problem-solving skills to the table.

You seem to thrive in positions of power, authority, and responsibility. You score like those who tend to accept more work than they can seemingly do, then do it. When you are given authority, you step up to the challenge and deliver. Those who score like you have a common organizational complaint: that they are given a lot of responsibility by the organization, but not the authority to carry out necessary changes. As a piece of coaching, we suggest being certain that you are given authority that matches the responsibility on a specific job or project.

Miguel, the pattern of your responses indicates that you may be perceived as one who is very resourceful, well-networked, and influential. Your "people skills" allow you to be verbally fluent in speaking with others, and your risk-taking spirit allows you to bring a high level of influence and energy to projects. Your sense of urgency in getting things done contributes to your ability to create an active and efficient work climate.

Miguel, you have a confident attitude and a forceful determination to succeed in any challenge you accept. Traits that fuel this attitude include your adventurous drive, realistic optimism, urgency, and your ability to challenge existing rules and protocol. This allows you to have an impact that positively affects the organization in ways that are new and innovative. Our coaching is designed to help you govern your inherent sense of urgency, so that others in the process don't feel left behind or ignored.

Fueled by ego and optimism, you may be seen as a bold risk-taker by others, especially those who tend to be averse to taking risks. This is something that can be good for you and the team, because your input can take the team to new levels of accomplishment. As an individual, you have determined that this drive has helped you succeed in previous challenges.

Your response pattern shows that you have high expectations for others, in regard to pace of production. The fact that not everyone can maintain your pace could be a source of disappointment. Our coaching here is aimed at helping you realize that slightly slower-moving people can still bring valuable analysis and insight to the team.

You are seen by others as a "mover and shaker" who jumps in to compete with the best. Your competitive spirit breeds a willingness to try new and difficult assignments. This can serve as a model of leadership to the organization. You have the ability to influence others, cooperate on a project, and to set the pace as to what needs to be done. You have the ability to delegate certain tasks with rapid speed. Our coaching shows how to delegate those tasks requiring lots of detail work, so that you can maintain focus on the "big picture" aspects of the project.

You are known to others as a self-starter: one who makes things happen rather than waiting for things to happen. You score like those who could be called "opportunists." They see a task that needs to be performed, or a system that needs to be changed, and take the initiative to effect the appropriate solution. This is a strength that can have enormously positive impact within an organization, as long as time and attention is spent to prevent negative fallout. As there are some who may not embrace change as quickly as you do, be certain to communicate plans clearly, and pre-condition those on the team who prefer the status quo.

## Your Behavioral Style: Results-Driven

The Results- Driven style displays strong self-confidence that may be viewed as arrogance. They will pursue options that challenge them to achieve goals. They like difficult tasks, unique opportunities and seek positions of authority. They avoid constraints. Rules can be viewed as loose guidelines. They act quickly and can become impatient and critical with more methodical and analytical people. In the extreme, they can appear cool and abrasive to others.

Below are some key behavioral insights to keep in mind and share with others to strengthen your relationships.

- Emotional characteristic: High ego strength and single-minded intensity.
- **Goals:** Winning, achieving dominance and lack of restraints.
- **How others are valued:** Through ability to accomplish tasks quickly and keep pace.
- **Influences group:** Power of assertion and persistence to win.
- Value to the organization: Get it done mind-set.
- **Cautions:** Can become too impatient and seek the "I win You lose" scenario.
- Under Pressure: Critical and fault-finding; can overstep bounds and not contribute fully to the team direction if different than their own.
- Fears: That other will take advantage, appearing too accommodating or too slow to act.

## **WORD SKETCH - Adapted Style**

DISC is an observable "needs-motivated" instrument based on the idea that emotions and behaviors are neither "good" nor "bad." Rather, behaviors reveal the needs that motivate that behavior. Therefore, once we can accurately observe one's actions, it is easier to "read" and anticipate their likely motivators and needs

This chart shows your ADAPTED DISC Graph as a "Word Sketch." Use it with examples to describe why you do what you do and what's important to you when it comes to (D)ominance of Problems, (I)nfluence of People, (S)teadiness of Pace, or (C)onscientiousness of Procedures. Share more about the specific needs that drive you in each area of FOCUS. If your DISC intensity scores at levels 1 and 2, your emotions and needs are the opposite of those at Levels 5 and 6 in that area.

	D	L	S	С
DISC Focus	Problems / Tasks	People	Pace (or Environment)	Procedures
Needs	Challenges to solve, Authority	Social relationships, Friendly environment	Systems, Teams, Stable environment	Rules to follow, Data to analyze
Observable	Decisive, risk-taker	Optimistic, trust others	Patience, stabilizer	Cautious, careful decisions
Fears	being taken advantage of/lack of control	being left out, loss of social approval	sudden change/loss of stability and security	being criticized/loss of accuracy and quality
6	daring demanding decisive	emotional enthusiastic gregarious impulsive optimistic persuasive	calming loyal patient peaceful serene team person	accurate conservative exacting fact-finder precise systematic
5	direct	charming influential sociable trusting	consistent cooperative possessive relaxed	conscientious courteous focused high standards
4	competitive	confident friendly generous poised	composed deliberate stable steady	analytical diplomatic sensitive tactful
3		controlled discriminating rational reflective	alert eager flexible mobile	own person self-assured opinionated persistent
2		contemplative factual logical retiring	discontented energetic fidgety impetuous	autonomous independent firm stubborn
1	cautious conservative contemplative modest	introspective pessimistic quiet pensive reticent suspicious	active change-oriented fault-finding impatient restless spontaneous	arbitrary defiant fearless obstinate rebellious sarcastic

## **WORD SKETCH - Natural Style**

DISC is an observable "needs-motivated" instrument based on the idea that emotions and behaviors are neither "good" nor "bad." Rather, behaviors reveal the needs that motivate that behavior. Therefore, once we can accurately observe one's actions, it is easier to "read" and anticipate their likely motivators and needs

This chart shows your NATURAL DISC Graph as a "Word Sketch." Use it with examples to describe why you do what you do and what's important to you when it comes to (D)ominance of Problems, (I)nfluence of People, (S)teadiness of Pace, or (C)onscientiousness of Procedures. Share more about the specific needs that drive you in each area of FOCUS. If your DISC intensity scores at levels 1 and 2, your emotions and needs are the opposite of those at Levels 5 and 6 in that area.

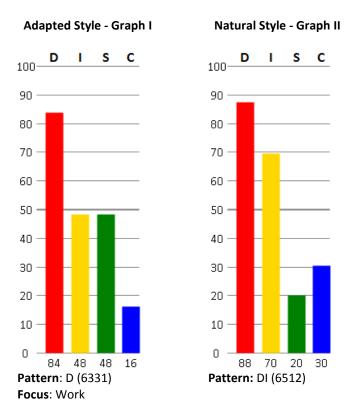
	D	ı	S	С
DISC Focus	Problems / Tasks	People	Pace (or Environment)	Procedures
Needs	Challenges to solve, Authority	Social relationships, Friendly environment	Systems, Teams, Stable environment	Rules to follow, Data to analyze
Observable	Decisive, risk-taker	Optimistic, trust others	Patience, stabilizer	Cautious, careful decisions
Fears	being taken advantage of/lack of control	being left out, loss of social approval	sudden change/loss of stability and security	being criticized/loss of accuracy and quality
6	daring demanding decisive	emotional enthusiastic gregarious impulsive optimistic persuasive	calming loyal patient peaceful serene team person	accurate conservative exacting fact-finder precise systematic
5	risk-taker direct	charming influential sociable trusting	consistent cooperative possessive relaxed	conscientious courteous focused high standards
4	competitive determined	confident friendly generous poised	composed deliberate stable steady	analytical diplomatic sensitive tactful
3	moderate questioning	controlled discriminating rational reflective	alert eager flexible mobile	own person self-assured opinionated persistent
2	seeks consensus unobtrusive	contemplative factual logical retiring	discontented energetic fidgety impetuous	autonomous independent firm stubborn
1	cautious conservative contemplative modest	introspective pessimistic quiet pensive reticent suspicious	active change-oriented fault-finding impatient restless spontaneous	arbitrary defiant fearless obstinate rebellious sarcastic

## **DISCstyles Graphs for Miguel Bragança**

Your Adapted Style indicates you tend to use the behavioral traits of the **D** style(s) in your selected Work focus. Your Natural Style indicates that you naturally tend to use the behavioral traits of the **DI** style(s).

Your Adapted Style is your graph displayed on the left. It is your perception of the behavioral tendencies you think you need to display to be successful in your focus situation. This graph may change when you change roles or situations.

The graph on the right is your Natural Style and indicates the intensity of your instinctive behaviors. It is often a better indicator of the "real you" and your "knee jerk", inherent behaviors. This is how you would choose to behave when you are most comfortable and there are no additional considerations or influences on your behavior. It is also what shows up in stressful situations. This graph tends to be fairly consistent, even in different environments.



If the bars are similar, it means that you tend to use your same natural behaviors in either environment. If your Adapted Style is different from your Natural Style, this may cause stress over a long period of time because you are using behaviors that are not as comfortable or natural for you.

The higher or lower each D, I, S, C point is on your graph, the greater or lesser that behavior impacts your results at work and with others around you. Once aware, you can adapt your style to be more effective. Can you change? Of course! You do it every day depending on your situations. However, permanent behavioral change comes only with awareness and practice.

## **Behavioral Pattern View**

The BPV has eight behavioral zones. Each zone identifies a different combination of behavioral traits. The peripheral descriptors describe how others typically see individuals with your style. Plots on the outer edges of the diamond identify that one factor (DISC) of your style will dominate the other three. As you move towards the center of the diamond, two and eventually three traits combine to moderate the intensity of your style descriptors within a specific behavioral zone.

#### THE SCORING LEGEND

**D = Dominance:** How you deal with Problems and Challenges

I = Influence: How you deal with People and Contacts

**S = Steadiness:** How you deal with Pace and Consistency

C = Conscientious/Compliance/Structure: How you deal with Procedure and Constraints

Efficient, Analytical, Organized, Factual, Aware of the Consequences of their Actions, Practical and Innovative. Data, Fact & Analysis Assertive, Results Focused, Based. Precise & Accurate Rapid Decisions, Will Seek Trusts in the Value of ANALYTICAL & ASSERTIVE Challenges, Can be Aggressive Structure, Standards & and Impatient, Desires to Lead. Order. Sees the value of "Rules". 83 86 87 SUPPORTIVE & ANALYTICAL **Balances & Values Data Both Assertive and** 76 & Diplomacy, Mindful of Persuasive, Likely to the "Rules". Will be Goal embrace New Concepts, 67 63 Focused, Dislikes Often a Mover and a 27 **Confusion and** Shaker, Can be very Ambiguity. outgoing with High Energy 95 93 and Engaging Effort. 47 45 Very Outgoing & Persuasive, **Very Patient & Favors** Very People Oriented, Quite **Optimistic Outlook, Strong** SUPPORTIVE & PERSUASIVE Communication Skills, Likes to a Steady, Even Pace. have Variety in their day. Supportive & Persuasive, Good Team Player, Creates Good Will & = Natural Behavioral Style provides Good Customer Service

Stability and Structure. Not a Risk Taker, Likes to operate at

= Adapted Behavioral Style

### MORE ABOUT YOUR DISC STYLE

In this portion of the report, you'll learn more about your DISC style behavioral tendencies and emotions. This information can be useful in helping you understanding your own behavior, and also support you in learning about and understanding others more effectively.

## **Communication Tips for Others**

The following suggestions can help others who interact with you understand and be aware of your communication preferences. To use this information effectively, share it with others and also discuss their preferences.

Check the two most important ideas when others communicate with you (dos & don'ts) and transfer them to the Summary of Your Style page.

## When Communicating with Miguel, DO:

- Be certain to conclude the communication with some modes of action and specific next steps for all involved.
- Get to the point quickly, and don't ramble.
- Be prepared to handle some objections.
- Plan to talk about things that support his dreams and goals.
- Join in with some name-dropping, and talk positively about people and their goals.
- Give Miguel the opportunity to express his opinions and make some of the decisions.
- Motivate and persuade Miguel by pointing out objectives and expected results.

### When Communicating with Miguel, DON'T:

- Ask rhetorical or useless questions.
- Leave decisions hanging in the air. Be certain all decision points have reached closure and result in plans for action.
- Get bogged down in facts, figures, or abstractions.
- Be overly task-oriented.
- Be sloppy or disorganized.
- Leave loopholes or vague issues hanging in the air.
- Forget or lose things necessary for the meeting or project.

#### Wants and Needs

Motivation is the enthusiasm or willingness to do something. Everybody is motivated; however, all people are motivated for their own reasons, not somebody else's. Simply, people are motivated by what they want.

Our behaviors are also driven by our needs. Each style has different needs. If one person is stressed, they may need quiet time alone; another may need social time around a lot of people. Each has different ways to meet their needs. The more fully our needs are met, the easier it is to perform at an optimal level.

Choose the two most important wants and the two most important needs and transfer them to the Summary of Your Style page.

## You Tend to Be Motivated By:

- Recognition for achievements and competence.
- Having authority equal to your responsibility.
- Having control over your own destiny and career path.
- A change-oriented work culture.
- Opportunities to express your ideas and opinions.
- A variety of experiences and new challenges.
- People around you who are efficient in getting things done, and effective in working with people.

#### People With Patterns Like You Tend to Need:

- To become more sensitive to the climate of the situation, and adjust your intensity accordingly.
- To keep from overreacting to things.
- A team of competent people who understand the urgency of important requirements.
- To understand the limits of your authority, and not to overstep those boundaries.
- To negotiate with others in a real-time, face-to-face manner, as opposed to using electronic means.
- The ability to get rapid answers to questions about the status of projects or activities.
- To soften or mask emotions at times, especially when dealing with more introverted people.

## What You Bring to the Organization

This page provides useful insights for a job or as you work together on a team or family project. These are the talents and tendencies you bring. When used in environments that you are most effective in, you are likely to be self-motivated to accomplish great things. It is possible that you may not always be in an environment that allows you to be your best. We recommend you speak with your leader to see what can be incorporated into your current environment to help maintain your motivation. Check the two most important strengths, the two most important work style tendencies and the two most important environmental factors and transfer them to the Summary of Your Style page.

#### **Your Strengths:**

- You are ready to take the credit or assume the blame for the results.
- You have a strong ability to motivate and manage others through your optimistic attitude and firm delegation of tasks.
- You're a cooperative team player or leader, who respects organizational policies and protocol.
- You approach challenges in a forceful, direct, and bottom-line savvy manner.
- You are socially poised and confident, able to speak in a persuasive way to both small and large groups of people.
- You are able to efficiently multi-task, maintaining control over many projects simultaneously.
- You tend to take on challenging assignments or difficult tasks, and succeed with them.

#### Your Work Style Tendencies:

- You like to generate new ideas, allowing others work on the details of a project.
- You are very self-reliant, always looking to find your own solutions.
- You are motivated by change and new challenges, and may become bored when the pace slows or the challenge has been conquered.
- You show interest in many areas of the organization.
- You are not easily influenced by the group, or by the constraints of organizational protocol.
- A very resourceful individual, you can adapt to many different environments quickly.
- You desire authority equal to your responsibility.

#### You Tend to Be Most Effective In Environments That Provide:

- An audience to hear your ideas and solutions.
- Opportunities for multi-tasking, and multi-threaded projects.
- Freedom from details and minutiae.
- A cutting-edge, innovative, entrepreneurial atmosphere with lots of latitude to express your ideas.
- Removal from routine or repetitive work.
- Minimum direct supervision.
- Many varying experiences, including some occasional unexpected surprises or problems.

## The D Style

#### **Behavior and Needs Under Stress**

Stress is unavoidable. The way we behave under stress can create a perception that is not what we intend which can influence our effectiveness and our interaction with others. We may need additional support during periods of stress. By knowing "how we show up" and what support could be helpful, and preparing ourselves for how we behave in conflict as well as identifying strategies to reduce conflict, we can be much more successful in stressful circumstances.

#### **Under Stress You May Appear:**

- Aggressive
- Irritable
- Blunt
- Uncooperative
- Intrusive

#### **Under Stress You Need:**

- Tangible evidence of progress
- A fast pace for moving toward goals
- · Control of the situation and yourself

### Your Typical Behaviors in Conflict:

- Since you tend to focus on your own results, you may tend to become autocratic in order to get your way.
- You generally do not hold a grudge. Once an incident is over, it is generally forgotten on a personal level, although the factors that produced a lack of satisfactory results will be considered and evaluated.
- You are quite comfortable with conflict, aggression and anger. Many times you may not realize the impact your behavior has on others. In other instances, however, you may consciously choose anger and aggression as a tactical weapon. In any case, you are likely to increase the level of aggression.

### Strategies to Reduce Conflict and Increase Harmony:

- Be sure to share the reasoning behind your decisions. Failure to do so makes them seem arbitrary. When using someone's suggestion, acknowledge that person
- Avoid creating controversy or "stirring up the pot" just to keep things interesting. This may increase your own energy for the task; however, it is likely to have a serious negative effect on many others.
- You need to take time to express your ideas and instructions fully and clearly; asking questions to ensure that everyone understands. Time spent clarifying your message up front will result in more efficient operations later.

## **Potential Areas for Improvement**

Everyone has struggles, limitations, or weaknesses. Oftentimes, it's simply an overextension of our strengths which may become a weakness. For example, a High D's directness may be a strength in certain environments, but when overextended they may tend to become bossy.

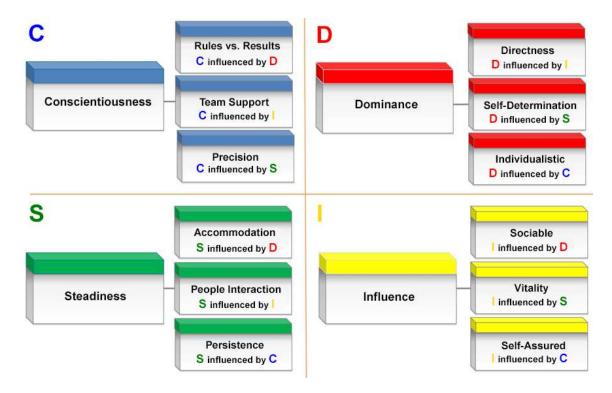
As you consider ways to continue to improve to be a better communicator, we recommend you focus on no more than two at a time, practice and strengthen them, and then choose another area to focus on and improve.

Check the two most important areas you are committed to improve upon and transfer them to the Summary of Your Style page.

### **Potential Areas for Improvement:**

- Your strong ego may make you appear blunt and overly critical to those who may not share the same personality type. You may get more positive reactions by softening your approach and putting aside your ego.
- A combination of ego and optimism may lead you to act too impulsively at times.
- You may be so focused on the big picture that you may tend to ignore important details.
- You may oversell others on project goals, and the team's ability to achieve them.
- You may tend to make decisions without consulting others, and without sharing information after the decision is made.
- While directing team projects, you may tend to avoid direct participation with others.
- Rather than emphasizing the positive, you may sometimes be too critical with team results.

## The 12 Integrated DISC Style Relationships



For a more complete understanding of a person's overall behavior style, you can view how each of the primary (4) four DISC factors interact to produce (12) twelve integrated behaviors, or how your individual D style is influenced by your I, S and C styles. The ability to identify and measure the interaction of the (12) twelve factors represents a dramatic improvement in the use and application of DISC to better understand human behavior. These behaviors define how we deliver our thinking into the world.

Each of the (12) twelve factors has been assigned specific descriptors to help you naturally associate the factor to a specific behavior.

Each person will display some of these factors more strongly than the others. The (5) five intensity levels range from Low (absent in most situations) through High (clearly displayed in most situations). Intensity is a measurement of the relative contribution of a specific factor to a person's observable natural behaviors that are most often displayed in most situations. We can measure the strength of a factor in a person's overall behavioral style by viewing the intensity score.

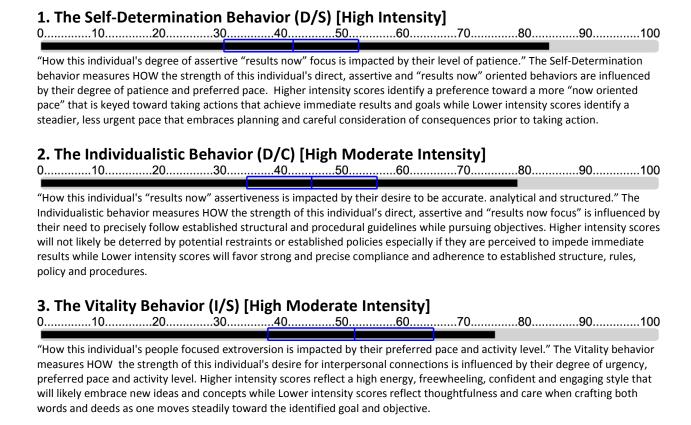
- The length of the black bar shows the relative influence of the DISC factors in someone's overall observable behavioral style. These are presented in order from highest to lowest influence and are specific to you.
- The blue box identifies 68% of all scores in the general population for each integrated behavior. One standard deviation (34%) below the median score (vertical link) and one standard deviation (34%) above the median score (vertical link). Unlike an AVERAGE, the median score will not always be shown with equal space on both sides.

### The 12 Integrated DISC Style Relationships Graphs

This list of (12) twelve Integrated DISC relationships reveals how the (4) four Primary DISC behaviors combine and work together to create the socialized behaviors others see and experience. These are presented in order from highest to lowest influence and are specific to you.

Intensity Scoring Legend – DISC Style intensity is a measure of how you will likely display the specific behavior when interacting and communicating with others in most situations.

- Low Intensity Low Intensity scores indicate the ABSENCE of this behavior in MOST situations.
- Low Moderate Low Moderate Intensity scores are only SOMETIMES observable in SOME situations.
- Moderate Intensity Moderate Intensity score is flexible and may or may not become observable based upon the requirements of the specific situation.
- High Moderate High Moderate Intensity scores are frequently observable in many situations.
- High Intensity High Intensity scores will be clearly observable, displayed more often and seen in most situations.





and sustaining personal relationships while Lower intensity scores reflect a much stronger competitive "result now" focus with less effort on accommodation and building relationships.

9. The Team Su									
010	203	30 <u>4</u>	0	50	60	70	80	90	100
"How this individual's									
interaction." The Tear				_				•	
and standards is influe	•	-					•		
scores display reliance									
display a more cordial	lly social, engagi	ing and acco	mmodatin	g commu	nication st	yle with a le	ss tocus on es	tablished prot	ocols.
10. The People	Interactio	n Rehavi	or (S/I)	wo Il	Modera	ate Inten	sitvl		
010	20 3	80 4	0. <b>(0)</b> ., .0	50	60	70	80	90	100
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	· · · · · · · · · · · · · · · · · · ·	T					
"How this individual's	need for a stea	dy pace and	exercise o	f patience	e is impacte	ed by their d	esire to conne	ect and engage	e in
social interaction." Th									
preferred activity leve	•				_		_	•	
others. Higher intensit	ty scores will dis	splay a great	deal of ca	re and co	nsideratior	n when craft	ing the words	and deeds tha	at
impact others while Lo									
situations can be hand				_					
11. The Rules v	s. Results i	Behavior	(C/D)	[low]	Modera	te Inten	sitvl		
010	20 3	80 4	.0	50	60	70	80	90	100
		, , , , , , , , , , , , , , , , , , , ,	·····						
"How this individual's	need for accura	acy, precision	and guid	elines is ii	npacted by	y their need	for immediate	e results." The	Rules vs
Results behavior meas		• • •	-			•			
guidelines, standards									
accomplishments. Hig	gher intensity so	cores identify	a strong	need to p	ursue obje	ctives with g	uidance and r	eliance upon	
established structure,	rules, organiza	tional protoc	ols and po	licies whi	le Lower in	ntensity score	es suggest a n	nore direct, im	ımediate
"result now" focus that	at will not likely	be restraine	d by estab	lished pro	otocols, pro	ocedures and	d policies.		
12. The Accom	modation	Rohavior	(5/0)		atoncity	,1			
010	20 2	Deliavioi	(3) (3)	EOW II	60	7) 70	80	90	100
010	∠∪	4	·U		00	10		90	100
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results. The accomm	Saution benavit	Ji ilicasaies	I TO VV LITE	Ju Chgui C	, and mur	nadai 3 icvei	or patience a	ina activity lev	c. a.c

influenced by the strength of their desire to lead, command and direct activities focused on immediate results and solutions. Higher intensity scores reflect a willingness to consider, accommodate and support alternative solutions and ideas while Lower intensity scores reflect a propensity to make difficult decisions, remain firm in supporting and defending them sustained by a strong focus on achieving immediate results and accomplishing assigned goals.

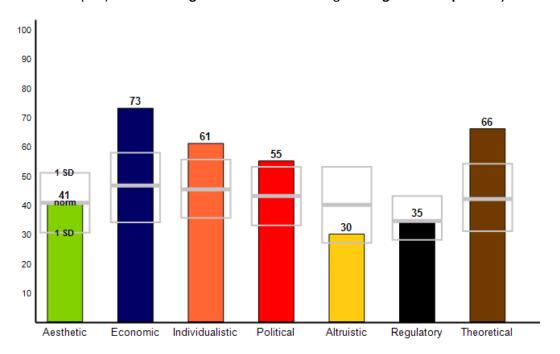
## Summary of Miguel Bragança's DISC Style

Communication is a two-way process. Encourage others to complete their own DISCstyles Online Assessment and then share the Summary Sheet with each other. By discussing preferences, needs and wants of the people you work with, socialize with and live with, you can enhance these relationships and turn what might have been a stressful relationship into a more effective one just by understanding and applying the DISCstyles information. Complete the worksheet below from the previous pages of this report.

COMMUNICATION DOS & DON'TS	
1	
2	
YOUR MOTIVATIONS: WANTS	
1	
2	
YOUR MOTIVATIONS: NEEDS	
1	
2	
YOUR STRENGTHS	
1	
2	
YOUR WORK STYLE TENDENCIES	
1	
2	
EFFECTIVE ENVIRONMENTAL FACTORS	
1	
2	
POTENTIAL AREAS FOR IMPROVEMENT	
1	
2.	

### YOUR MOTIVATORS

Whether scores are high or low, the motivators with the furthest distance above or below the mean (or norm in the center of the box plot) will be the highest influencers leading to the greatest impact on your decisions.



## **Aesthetic - Average**

You are able to appreciate the benefit for balance and harmony without losing sight of the practical side of things.

## **Economic** - High

Your high drive for economic gain helps provide motivation through long projects and assignments.

## **Individualistic - High**

You have no problem standing up for your own rights and may impart this energy into others as well.

## **Political - High**

You are able to accept the credit or take the blame with a 'the buck stops here' attitude.

## **Altruistic - Average**

You are concerned for others without giving everything away; a stabilizer.

#### Regulatory - Average

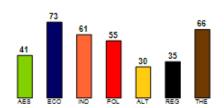
You are able to balance and understand the need to have structure and order, but not paralyzed without it.

## Theoretical - High

You have a high interest level in understanding all aspects of a situation or subject.

### MORE ABOUT YOUR MOTIVATORS

#### **Your Aesthetic Drive**



**The Aesthetic Dimension**: The main motivation in this value is the drive to achieve balance, harmony and find form or beauty over function. Those high in this dimension will have a need toward self-expression.



#### **General Traits:**

- You work equally well with the artistic and non-artistic types.
- You possess the average level of aesthetic appreciation, near the national mean.
- You can work well with others to create and innovate.
- You possess a healthy balance between form and function.
- You help keep overly emotional or creative types grounded.



### **Key Strengths:**

- You appreciate a sense of balance between work and life, but are not paralyzed without it.
- You appreciate renewable and environmentally friendly (green) approaches.
- You value conservation efforts as both renewing but also practical.
- You are willing to help others strictly out of support or appreciation of their efforts.
- You enjoy certain artistic aspects or ideas, but on a normal level without being extreme.



#### **Motivational Insights:**

- You appreciate the need for conservation efforts and preserving balance and harmony in the surroundings.
- You believe that art and form can be uplifting and positive, even for those with no artistic ability.
- You balance team efforts between doing it right and doing it enjoyably.
- You possess a level of artistic interest or appreciation that is right at the national mean.
- To you, balance between work and life is important.



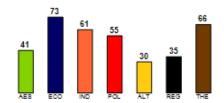
## Training/Learning Insight:

- You are supportive of a variety of training and professional development efforts.
- You work fine with either team learning, or individual learning.
- You like to learn for the sake of personal development and growth.
- Your learning should be equal parts form and function, not all function.



- · Since your score is at the national mean, it is important to review other Values drives for a more complete look at areas for quality improvement.
- You may benefit by taking a more visible position on teams.
- You could benefit by ensuring your life is well balanced between personal and professional worlds.
- Remember that it is OK that some don't appreciate artistry, balance or harmony and you can serve as a bridge between those who do and don't see value in such things.

### **Your Economic Drive**



The Economic Dimension: This dimension examines the motivation for return on investment in both personal and professional life. Those high in this area will have a strong need for competition.



#### **General Traits:**

- You are interested in what is practical and useful in achieving your vision of success.
- You are goal driven, especially financial goals.
- People who score like you tend to be hard working, competitive, and motivated by financial rewards and challenging compensation plans.
- You respond best when education and training are useful, with a profit or economic objective that is clearly attached to the training.
- You are motivated by money and bonuses as recognition for a job well done.



### **Key Strengths:**

- · You keep an ear to the revenue-clock, your own and the organization's.
- · You are able to multi-task in a variety of areas, and keep important projects moving.
- You are driven and motivated to achieve and win in a variety of areas.
- You are driven by competition, challenges, and economic incentives.
- You pay attention to return on investment in business or team activity.



## **Motivational Insights:**

- You should provide coaching to help reduce the potential visible "greed-factor" which may appear.
- · You should link training and meeting events to potential gains in business share or future income.
- · You should reward high performance in tangible and monetary ways with individual and team recognition.
- You should realize that it's not just money that motivates, but also personal fulfillment in the job.
- · You should make certain that economic rewards are fair, clearly communicated, and provide a high-end return for those willing to work for it.



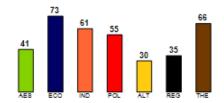
## Training/Learning Insight:

- · You link learning outcomes to the ability to become more effective in increasing earnings for both yourself and the organization.
- · You score like those who want information that will help them increase bottom-line activity and effectiveness.
- · You attempt to provide some rewards or incentives for participation in additional training and professional development.
- If possible, build in some group competition as a part of your training activities.



- You may need to work on balancing other Values scales and appreciating the strengths that others bring, even those who may not share this high Economic drive.
- You may need to develop an increased sensitivity to the needs of others and less demonstration of potential selfishness.
- · You may need to hide the dollar signs in your eyes in order to establish the most appropriate rapport with others.
- · While this high economic drive may be a significant motivating factor in your achieving goals, it may also become a visible "economic factor" especially in sales people, and others sharing this very economic drive.
- You may judge the efforts of others on the team by an economic scale only.

## Your Individualistic Drive



**The Individualistic Dimension**: The Individualistic dimensions deals with one's need to be seen as unique, independent, and to stand apart from the crowd. Those high in this area need to be independent and have opportunity for freedom of personal expression.



#### **General Traits:**

- You are Independent.
- You bring a lot of energy that needs to be put to good use.
- You thrive in a team environment.
- Many who score in this range like to invent new things, design new products, and develop new ideas and procedures.
- You prefer to make your own decisions about how an assignment or project is to be accomplished.



### **Key Strengths:**

- You bring a variety of different and energetic ideas to the workplace.
- You realize that we are all individuals and have ideas to offer.
- You are not afraid to take calculated risks.
- You bring creative ideas.
- You desire to be an individual and to celebrate differences.



## **Motivational Insights:**

- · Many people who score like you enjoy making presentations to small or large groups. Explore this possibility.
- You may bring a variety of strengths to the team that may not have been utilized; explore the possibilities of expanding these opportunities.
- You should remember to build-in a continuous opportunity to learn and progress.
- You should be allowed bandwidth to grow and experiment with new projects, ideas, and responsibilities.
- Be patient in allowing for expression of your uniqueness and sense of humor.



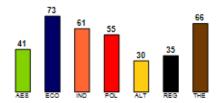
## **Training/Learning Insight:**

- Your learning and professional development activities should be flexible, having a wide variety of options.
- You should attempt to provide enough creative space for you to express your uniqueness.
- You should allow for some experimental or non-routine types of options.
- You should link some of the benefits of the learning activity to enhancing ability to make a special and unique contribution to the team.



- · Sometimes your very unique approaches do not always result in complete success, and may sometimes cause conflict with others if sensitivity is not used.
- · Sometimes individuals with this high Individualistic score, if in a presentation situation, may spend excess time telling (or selling) the audience on their own, rather than discussing the topic of the presentation.
- · Your potential value clashes with others may be reduced through increased awareness and sensitivity to the needs of
- You may need to remember that your good ideas aren't the only good ideas.
- You may need to listen more to others and speak less.

### **Your Political Drive**



**The Political Dimension**: This drive is to be seen as a leader, and to have influence and control over one's environment or success. Competitiveness is often associated with those scoring high in this motivation.



#### **General Traits:**

- You enjoy a feeling of accomplishment in getting a difficult job done on your own.
- You like to be your own boss and to have control over time and resources to accomplish goals.
- You show a very high energy level in working toward goals and ambitions.
- · You use power and control effectively to keep projects moving.
- You desire leadership and are ready for the accountability that comes with it.



### **Key Strengths:**

- You have a 'buck stops here' approach to business and getting things done.
- You have a high energy level to work hard at meeting goals.
- You accept struggle and hard work toward a goal.
- You are able to plan and design work projects for teams to accomplish.
- You are able to plan and control your own work tasks.



## **Motivational Insights:**

- You may like to be seen as a catalyst for change.
- You prefer freedom to take risks, but also need the boundaries and limits to the risk-taking freedom.
- You prefer an environment with minimal involvement with routine, detail, and paperwork.
- You may need to be more willing to share the attention and successes for wins.
- You score like others who may feel stifled if surrounded by many constraints.



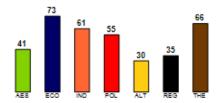
#### Training/Learning Insight:

- If group activities are involved, attempt to build in some competition and group leadership events.
- You provide for individual recognition for exceptional performance.
- Some who share this score range may prefer independent study instead of group or team learning activities.
- You link learning successes with potential to increase personal credibility and motivation of teams when working with others
- You score like those who frequently show an interest in leading some training or professional development activities.



- You may need to be more sensitive to the needs of others on the team.
- You may be perceived as one who oversteps authority without cause.
- You may show impatience with others who don't see the big picture as clearly.
- You may need to soften your own agenda at times and allow for other ideas and methods to be explored.
- You may project a high sense of urgency which may also translate to some as a high intensity.

## **Your Altruistic Drive**



The Altruistic Dimension: This drive is an expression of benefit for others at the expense of self. There is often a genuine sincerity in this dimension to help others, giving one's time, resources and energy, though those high in this area may struggle from lower self-worth and express high empathy.



#### **General Traits:**

- You are able to see the points of view from both the higher and lower Altruistic score locations.
- You are very much in line with the average level of altruism seen in business environments.
- You will not create an imbalance between your own needs and those of others.
- You balance helping others with personal concerns very effectively.
- You can be a good mediator between those who give too much and those who don't give enough.



### **Key Strengths:**

- You have a solid balanced view of helping others without doing everything for them.
- You possess a realistic and practical approach to helping others help themselves.
- You appreciate the need to help others without sacrificing one's own self too much.
- You are willing to pitch in and help others as needed.
- You see value pitch in others through personal actions.



## **Motivational Insights:**

- You are practical in how much to help others versus other objectives.
- You possess a healthy balance between a self focus and a focus on others.
- You will strike a moderate level of giving and taking in interactions with others.
- · You have a very typical level of appreciation for others relative to the general working world.
- You will be a good judge of how much to involve others versus making the command decision.



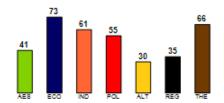
#### Training/Learning Insight:

- You would be more motivated by incorporating other motivators that are higher in drive and score locations.
- You are flexible between learning with a team or learning independently.
- · You enjoy learning that highlights both your own personal gain and some altruistic aspect as well.
- You are likely supportive of the trainers themselves.



- · You will be more influenced by other motivations in the report that are higher and when connected with, will return much more passion and drive.
- You might benefit from taking more of a lead, as opposed to waiting for others to lead.
- You need to know that efforts to help others are practical and deliver a business benefit as well.
- You should respect those who may not share your interest in understanding or benefiting others.

## **Your Regulatory Drive**



**The Regulatory Dimension**: The Regulatory drive indicates one's drive to establish order, routine and structure. This motivation is to promote rules and policies, a traditional approach and security through standards and protocols.



#### **General Traits:**

- You move freely and effectively between the rebels and the rule-followers in a group.
- You tend to be balanced and stable.
- You are accepting of authority, but not bound by it blindly.
- You understand both sides of the argument for more and less rules and policies.
- You are good at seeing the details, but not likely to get lost in them.



### **Key Strengths:**

- · You serve as a good moderator between those defending the standard operating procedure, and those challenge it.
- You are not overly rigid in the need for order and structure.
- You are situationally aware of when rules must be followed and when they should not be.
- You are very flexible when it comes to dealing with very little or too much structure.
- You act to stabilize those on a team.



## **Motivational Insights:**

- You can help bring order out of chaos without going overboard.
- You can be the mediator between those who support the old guard and those who want revolution.
- You can provide a balanced view for creating new policies, procedures and protocols that are effective.
- You will be good at helping maintain a stable environment.
- You can be a valuable asset when it comes to working in routine environments.



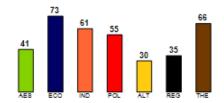
#### Training/Learning Insight:

- You are open to creativity or flexibility.
- You prefer to learn in the accepted way through the existing curriculum.
- You become a supportive team member who gets behind the initiative.



- You might benefit from exerting opinions freely in discussions of direction and planning.
- You could take a firmer stand on team issues involving dissenting opinions.

## Your Theoretical Drive



The Theoretical Dimension: This drive seeks to understand, gain knowledge, or discover the "truth". This motivation can often want knowledge for knowledge sake. Rational thinking, reasoning and problem solving are important to this dimension.



#### **General Traits:**

- You have an attitude of 'How do you do that? Can I do it too?'
- You like to develop quick utilities or procedures that are a new way to look at existing job responsibilities.
- You have a strong personal belief in life-long learning.
- You provide a high interest level on new initiatives or projects.
- You are interested in new methods and how they can be applied to existing structures.



### **Key Strengths:**

- You can usually answer new questions that hit the team or know where to find answers.
- When others (internal or external) have a question, even if you aren't familiar with it, you can usually create solutions.
- You gather the maximum amount of information on an issue because you ask the necessary questions.
- You will work long, hard hours on the complex solution to a problem.
- You have strong and consistent analytical skills and ability.



## **Motivational Insights:**

- You need opportunities to explore a variety of knowledge-based areas and to act on them.
- Identify your interests and seek related information. Topical mail, brochures, and info-sheets... don't throw them into the recycle bin.
- · You will provide technical credibility when dealing with customers or internal stakeholders who need detailed information for decision-making.
- You prefer to be included in future development projects and draw on your expertise.
- Classes, courses, conferences: go and learn.



#### Training/Learning Insight:

- You score like those who may have their own on-going personal development program already in progress.
- You enjoy learning even for its own sake and will be supportive of most training and development endeavors.
- You can be depended upon to do your homework... thoroughly and accurately.
- You are actively engaged in learning both on and off the job.



- You need to bring a balance, at times, between the strong desire to acquire new knowledge base and the reality of the practical applications, if any.
- You score like some who need coaching on time management.
- You have a tendency to demonstrate a bit of aloofness, especially to those not as intellectually driven.
- · You may be somewhat selfish at times in sharing ideas with others, until others have established their own technical credibility.
- · You may have a tendency to wait on some projects, especially if more helpful information may be forthcoming if more time is allowed on the calendar.

## **Summary of Miguel Bragança's Motivators**

Encourage others to complete their own Motivators Assessment and then share the Summary Sheet with each other. By discussing preferences, needs and wants of the people you work with, socialize with and live with, you can enhance these relationships and turn what might have been a stressful relationship into a more effective one just by understanding and applying this information. Complete the worksheet below from the previous pages of this report.

MOST INFLUENTIAL ORDER OF MOTIVATORS
1
2
3
4
5
6.
7
MOTIVATOR NEEDS (Scores over 85)
1
2
MOTIVATOR RISKS (Scores below low teens) 1
2
MOST IMPORTANT TO KNOW ABOUT MY MOTIVATORS COMBINATION
1
2
3

#### PART III UNDERSTANDING OTHERS AND ADAPTABILITY

People generally make the mistake of assuming that others interact and think the same way they do, and many of us grew up believing in The Golden Rule: treating others the way you would like to be treated. Instead, we encourage another practical rule to live by - what Dr. Tony Alessandra calls The Platinum Rule®: to treat others the way THEY want to be treated.

#### **DISC ADAPTABILITY**

#### People want to be treated according to their style, not yours.

Adapting to another's behavioral preference is not always easy! Adaptability is based on two elements: Flexibility and Aptitude to adjust your approach or strategy based on the particular needs of the situation or relationship at a particular time. Flexibility is your Willingness and Aptitude is your Capability. Adaptability is something you must cognitively choose to apply to yourself (to your patterns, attitudes and habits), not expect from others.

Adaptability does not mean an "imitation" of the other person's style. It does mean adjusting your openness, directness, pace, and priority in the direction of the other person's preference, while maintaining your own identity.

> We practice adaptability each time we slow down for a C or S style; or when we move a bit faster for the D or I style. It also occurs when the D or C styles take the time to build the relationship with an S or I style, or when the I or S style focuses on facts or gets right to the point with D or C styles.

#### Important:

- Adaptability is important to *all* successful relationships.
- No one style is naturally more adaptable than another.
- Adaptability is a choice:
  - You can choose to be adaptable with one person, and not so with others.
  - You can choose to be quite adaptable with one person today and less adaptable with that same individual tomorrow.

### Adaptability is dependent on recognizing another's person's behavioral style.

To quickly determine someone's style, ask these 2 questions & based on the answers, adapt accordingly:

- 1. Are they <u>DIRECT or INDIRECT</u> in their communication?
- 2. Are they GUARDED or OPEN in their communication?

<u>Direct Style: D or I</u>	<u>Guarded Style: D or C</u>
Enthusiastic, competitive and results focus, fast paced	More private, specific, logical and analytical, task focus
μ, γ, γ, γ, γ, γ, γ, γ	, , , , , , , , , ,
<u>Indirect Style: C or S</u>	<u>Open Style: I or S</u>
Reserved, cooperative & patient, slower/deliberate	Desire to build a connection with others, relationship focus

#### **MOTIVATORS ADAPTABILITY**

Adapting to another's Motivational preference can be quite difficult! Sometimes Motivations are not readily observable, or may be disguised in behavior that doesn't align to them. A key way to understand another's Motivations is to pay attention to the things they value, the way they speak, and where they spend their time and attention (or other resources). What do you see that drives them? You can use some of these questions to guide your discovery; you may ask them or just observe. Once you know someone's Motivators, you can interact with them in a more effective way.

Aesthetic	<ul> <li>What is beautiful to you?</li> <li>How important is it for you that you can express yourself creatively?</li> <li>Are form and aesthetics more important, or is functionality more important?</li> <li>How important is work/life balance?</li> <li>Do you find that you are more "head in the clouds" or more practical?</li> </ul>
Economic	<ul> <li>How important is winning for you?</li> <li>What is a reasonable return on investment?</li> <li>Do you generally think people have an agenda or want/need something from you?</li> <li>Would you consider starting your own business or being an entrepreneur?</li> <li>When you are faced with a situation do you first consider how it will affect you, or how it will affect others?</li> </ul>
Individualistic	<ul> <li>How important is it for you to be independent and autonomous?</li> <li>If you could do anything you wanted today, what would it be?</li> <li>Do you think people generally see the world the same way you do?</li> <li>How do you feel about teamwork and collaboration?</li> <li>What does "freedom" mean to you?</li> </ul>
Political	<ul> <li>What role do you typically take in a group?</li> <li>How important is it for you to be in charge?</li> <li>How would you motivate others to take action?</li> <li>What kinds of things do you like to have control over?</li> <li>Do you take initiative, or do you prefer direction before acting?</li> </ul>
Altruistic	<ul> <li>Do you have a hard time saying no, or feel overwhelmed and spread too thin?</li> <li>What is considered a reasonable amount of assistance or help for others?</li> <li>Would you more likely give to anyone who needs it, or only to those who deserve it?</li> <li>Do you tend to sacrifice your needs for the needs of others?</li> <li>Do you feel like you need to do things for others to be valuable or loved?</li> </ul>
Regulatory	<ul> <li>Is there a right way and a wrong way, or many ways to accomplish something?</li> <li>How important is it for you to be right?</li> <li>Are rules and regulations important to you?</li> <li>How important is structure and process to you?</li> <li>When you solve problems, do you prefer the tried and true approach or are you more flexible and open to options?</li> </ul>
Theoretical	<ul> <li>How important is it to understand all perspectives and details of a project/problem?</li> <li>Do you consider yourself to be an expert in any field?</li> <li>Would you rather spend time studying and reading, or just learn as you go?</li> <li>What do you love about learning new things?</li> <li>What do you think is most important – action or knowledge?</li> </ul>

## **COMMUNICATING WITH THE DISCStyles™**

## Communicating with the **DOMINANT** Style

D CHARACTERISTICS:	SO YOU SHOULD
Concerned with being #1	Show them how to win, new opportunities
Think logically	Display reasoning
Want facts and highlights	Provide concise data
Strive for results	Agree on goal and boundaries, the support or get out of their way
Like personal choices	Allow them to "do their thing," within limits
Like changes	Vary routine
Prefer to delegate	Look for opportunities to modify their workload focus
Want others to notice accomplishments	Compliment them on what they've done
Need to be in charge	Let them take the lead, when appropriate, but give them parameters
Tendency towards conflict	If necessary, argue with conviction on points of disagreement, backed up with facts; don't argue on a "personality" basis

## **Communicating with the INFLUENCING Style**

I CHARACTERISTICS:	SO YOU SHOULD
Concerned with approval and appearances	Show them that you admire and like them
Seek enthusiastic people and situations	Behave optimistically and provide upbeat setting
Think emotionally	Support their feelings when possible
Want to know the general expectations	Avoid involved details, focus on the "big picture"
Need involvement and people contact	Interact and participate with them
Like changes and innovations	Vary the routine; avoid requiring long-term repetition by them
Want others to notice THEM	Compliment them personally and often
Often need help getting organized	Do it together
Look for action and stimulation	Keep up a fast, lively, pace
Surround themselves with optimism	Support their ideas and don't poke holes in their dreams; show
	them your positive side
Want feedback that they "look good"	Mention their accomplishments, progress and your other genuine appreciation

## **Communicating with the STEADY Style**

S CHARACTERISTICS:	SO YOU SHOULD
Concerned with stability	Show how your idea minimizes risk
Think logically	Show reasoning
Want documentation and facts	Provide data and proof
Like personal involvement	Demonstrate your interest in them
Need to know step-by-step sequence	Provide outline and/or one-two-three instructions as you personally "walk them through"
Want others to notice their patient	Compliment them for their steady follow-through
perseverance	
Avoid risks and changes	Give them personal assurances
Dislike conflict	Act non-aggressively, focus on common interest or needed
	support
Accommodate others	Allow them to provide service or support for others
Look for calmness and peace	Provide a relaxing, friendly atmosphere
Enjoy teamwork	Provide them with a cooperative group
Want sincere feedback that they're	Acknowledge their easygoing manner and helpful efforts, when
appreciated	appropriate

## Communicating with the **CONSCIENTIOUS** Style

C CHARACTERISTICS:	SO YOU SHOULD
Concerned with aggressive approaches	Approach them in an indirect, nonthreatening way
Think logically	Show your reasoning
Seek data	Give data to them in writing
Need to know the process	Provide explanations and rationale
Utilize caution	Allow them to think, inquire and check before they make
	decisions
Prefer to do things themselves	When delegating, let them check procedures, and other progress
	and performance before they make decisions
Want others to notice their accuracy	Compliment them on their thoroughness and correctness when
	appropriate
Gravitate toward quality control	Let them assess and be involved in the process when possible
Avoid conflict	Tactfully ask for clarification and assistance you may need
Need to be right	Allow them time to find the best or "correct" answer, within
	available limits
Like to contemplate	Tell them "why" and "how

The first step to building stronger communication is awareness. By identifying how we are similar and different, we can make cognitive choices when interacting to create stronger, more engaged relationships.

# **To Modify Directness and Openness**

# **DIRECT/INDIRECT**

With D's DIRECT	With I's DIRECT	With S's With C's INDIRECT	
Maintain Directness	Maintain Directness	Decrease Directness	Decrease Directness
<ul> <li>Use a strong, confident voice</li> <li>Use direct statements rather than roundabout questions</li> <li>Face conflict openly, challenge and disagree when appropriate</li> <li>Give undivided attention</li> </ul>	<ul> <li>Make decisions at a faster pace</li> <li>Be upbeat, positive, warm</li> <li>Initiate Conversations</li> <li>Give Recommendations</li> <li>Don't clash with the person, but face conflict openly</li> </ul>	<ul> <li>Make decisions more slowly</li> <li>Avoid arguments and conflict</li> <li>Share decision-making</li> <li>Be pleasant and steady</li> <li>Respond sensitively and sensibly</li> </ul>	Do not interrupt     Seek and acknowledge their opinions     Refrain from criticizing, challenging or acting pushy – especially personally

## **GUARDED/OPEN**

With D's GUARDED	With I's OPEN	With S's OPEN	With C's GUARDED
Maintain Openness	Increase Openness	Increase Openness	Maintain Openness
Get Right to the Task, address bottom line Keep to the Agenda Don't waste time Use businesslike language Convey Acceptance Listen to their suggestions	<ul> <li>Share feelings, show more emotion</li> <li>Respond to expression of their feelings</li> <li>Pay Personal compliments</li> <li>Be willing to digress from the agenda</li> </ul>	Take time to develop the relationship Communicate more, loose up and stand closer Use friendly language Show interest in them Offer private acknowledgements	<ul> <li>Maintain logical, factual orientation</li> <li>Acknowledge their thinking</li> <li>Down play enthusiasm and body movement</li> <li>Respond formally and politely</li> </ul>

# **To Modify Pace and Priority**

## **PACE**

With D's FASTER	With I's FASTER	With S's SLOWER	With C's SLOWER
Maintain Pace	Maintain Pace	Decrease Pace	Decrease Pace
<ul> <li>Be prepared, organized</li> <li>Get to the point quickly</li> <li>Speak, move at a faster pace</li> <li>Don't waste time</li> <li>Give undivided time and attention</li> <li>Watch for shifts in attention and vary presentation</li> </ul>	<ul> <li>Don't rush into tasks</li> <li>Get excited with them</li> <li>Speak, move at a faster pace</li> <li>Change up conversation frequently</li> <li>Summarize details clearly</li> <li>Be upbeat, positive</li> <li>Give them attention</li> </ul>	<ul> <li>Develop trust and credibility over time, don't force</li> <li>Speak, move at a slower pace</li> <li>Focus on a steady approach</li> <li>Allow time for follow through on tasks</li> <li>Give them step-by-step procedures/instructions</li> <li>Be patient, avoid rushing them</li> </ul>	<ul> <li>Be prepared to answer questions</li> <li>Speak, move at a slower pace</li> <li>Greet cordially, and proceed immediately to the task (no social talk)</li> <li>Give them time to think, don't push for hasty decisions</li> </ul>

## **PRIORITY**

With D's TASK	With I's PEOPLE	With S's PEOPLE	With C's TASK
Maintain Focus	Adapt Focus	Adapt Focus	Maintain Focus
<ul> <li>Get right to the task</li> <li>Provide options and let them decide</li> <li>Allow them to define goals and objectives</li> <li>Provide high-level follow up</li> </ul>	Make time to socialize     Take initiative to introduce yourself or start conversation     Be open and friendly, and allow enthusiasm and animation     Let them talk     Make suggestions that allow them to look good     Don't require much follow-up, details, or long-term commitments	<ul> <li>Get to know them personally</li> <li>Approach them in a friendly, but professional way</li> <li>Involve them by focusing on how their work affects them and their relationships</li> <li>Help them prioritize tasks</li> <li>Be careful not to criticize personally, keep it specific and focused</li> </ul>	<ul> <li>Be prepared with logic and practicality</li> <li>Follow rules, regulation and procedures</li> <li>Help them set realistic deadlines and parameters</li> <li>Provides pros and cons and the complete story</li> <li>Allow time for sharing of details and data,</li> <li>Be open to thorough analysis</li> </ul>

## **Adapting in Different Situations: AT WORK**

#### **DOMINANT STYLE**

#### **HELP THEM TO:**

- More realistically gauge risks
- Exercise more caution and deliberation before making decisions
- Follow pertinent rules, regulations, and expectations
- Recognize and solicit others' contributions
- Tell others the reasons for decisions
- Cultivate more attention/responsiveness to emotions

#### **INFLUENCING STYLE**

#### **HELP THEM TO:**

- Prioritize and organize
- See tasks through to completion
- View people and tasks more objectively
- Avoid overuse of giving and taking advice
- Write things down

### **STEADY STYLE**

#### **HELP THEM TO:**

- Utilize shortcuts and discard unnecessary steps
- Track their growth
- Avoid doing things the same way
- Realize there is more than one approach to tasks
- Become more open to some risks and changes
- Feel sincerely appreciated
- Speak up and voice their thoughts and feelings

#### **CONSCIENTIOUS STYLE**

#### **HELP THEM TO:**

- Share their knowledge and expertise with others
- Stand up for themselves with the people they prefer to avoid
- Shoot for realistic deadlines and parameters
- View people and tasks less seriously and critically
- Balance their lives with both interaction and tasks
- Keep on course with tasks, less checking
- Maintain high expectations for high priority items, not everything

## **Adapting in Different Situations: IN SALES AND SERVICE**

#### **DOMINANT STYLE**

- Plan to be prepared, organized, fast-paced, and always to the point
- Meet them in a professional and businesslike manner
- Learn and study their goals and objectives what they want to accomplish, how they currently are motivated to do things, and what they would like to change
- Suggest solutions with clearly defined and agreed upon consequences as well as rewards that relate specifically to their goals
- Get to the point
- Provide options and let them make the decision, when possible

#### **INFLUENCING STYLE**

- Take the initiative by introducing yourself in a friendly and informal manner and be open to new topics that seem to interest them
- Support their dreams and goals
- Illustrate your ideas with stories and emotional descriptions that they can relate to their goals or interests
- Clearly summarize details and direct these toward mutually agreeable objectives and action steps
- Provide incentives to encourage quicker decisions
- Give them testimonials

### **STEADY STYLE**

- Get to know them more personally and approach them in a non-threatening, pleasant, and friendly, but professional way
- Develop trust, friendship, and credibility at a relatively slow pace
- Ask them to identify their own emotional needs as well as their task or business expectations
- Get them involved by focusing on the human element... that is, how something affects them and their relationships with others
- Avoid rushing them and give them personal, concrete assurances, when appropriate
- Communicate with them in a consistent manner on a regular basis

#### **CONSCIENTIOUS STYLE**

- Prepare so that you can answer as many of their questions as soon as possible
- Greet them cordially, but proceed quickly to the task; don't start with personal or social talk
- Hone your skills in practicality and logic
- Ask questions that reveal a clear direction and that fit into the overall scheme of things
- Document how and why something applies
- Give them time to think; avoid pushing them into a hasty decision
- Tell them both the pros and cons and the complete story
- Follow through and deliver what you promise

## **Adapting in Different Situations: IN SOCIAL SETTINGS**

#### **DOMINANT STYLE**

- Let them know that you don't intend to waste their time
- Convey openness and acceptance of them
- Listen to their suggestions
- Summarize their achievements and accomplishments
- Give them your time and undivided attention
- Appreciate and acknowledge them when possible

#### **INFLUENCING STYLE**

- Focus on a positive, upbeat, warm approach
- Listen to their personal feelings and experiences
- Respond openly and congenially
- Avoid negative or messy problem discussions
- Make suggestions that allow them to look good
- Don't require much follow-up, detail or long-term commitments
- Give them your attention, time and presence

### **STEADY STYLE**

- Focus on a slower-paced, steady approach
- Avoid arguments and conflict
- Respond sensitively and sensibly
- Privately acknowledge them with specific, believable compliments
- Allow them to follow through on concrete tasks
- Show them step-by-step procedures
- Behave pleasantly and optimistically
- Give them stability and minimum of change

#### **CONSCIENTIOUS STYLE**

- Use a logical approach
- Listen to their concerns, reasoning, and suggestions
- Respond formally and politely
- Negative discussions are OK, so long as they aren't personally directed
- Privately acknowledge them about their thinking
- Focus on how pleased you are with their procedures
- Solicit their insights and suggestions
- Show them by what you do, not what you say

## **Adapting in Different Situations: IN LEARNING ENVIRONMENTS**

#### **DOMINANT STYLE**

- Likes to learn quickly; may be frustrated with a slower pace
- Has own internal motivation-clock, learns for their own reasons, not for anyone else's reasons
- May like to structure their own learning design
- Does okay with independent self-study
- Defines own goals
- May have a short attention span

#### **INFLUENCING STYLE**

- Likes learning in groups
- Interacts frequently with others
- Responds to extrinsic motivation, praise, and encouragement
- Needs structure from the facilitator; may lose track of time
- Needs "what to do" and "when to do it"
- May exceed deadlines if left on their own and learning may be completed late

#### **STEADY STYLE**

- Accepts a balance between individual and group work
- Shows patience with detailed or technical processes
- Likes journaling and follow-through
- Prefers explicit instructions
- Wants to know the performance outcomes and expectations
- May need help in prioritizing tasks if a long assignment; may take criticism personally

#### **CONSCIENTIOUS STYLE**

- Prefers individual work over group interaction
- Accepts more impersonal training, such as remote or on-line
- Has high expectations of their own performance
- Will structure their own activities only with explicit goals and outcomes established
- Emphasizes details, deep thinking, and theoretical bases for the learning
- May get overly bogged down in details, especially if the learning climate is pressured

## A DEEPER LOOK AT THE FOUR DISCStyles™

Below is a chart to help you understand some of the characteristics of each of the Four Basic DISC Styles, so you can interact with each style more effectively. Although behavioral style is only a partial description of personality, it is quite useful in describing how a person behaves, and is perceived, in personal, social and work situations.

	HIGH DOMINANT STYLE	HIGH INFLUENCING STYLE		HIGH STEADY STYLE		HIGH CONSCIENTIOUS STYLE
Tends to Act	Assertive	Persuasive		Patient		Contemplative
When in Conflict, this Style	Demands Action	Attacks		Complies		Avoids
Needs	Control	Approval		Routine		Standards
Primary Drive	Independence	Interaction		Stability		Correctness
Preferred Tasks	Challenging	People related		Scheduled		Structured
Comfortable with	Being decisive	Social friendliness		Being part of a team		Order and planning
Personal Strength	Problem solver	Encourager		Supporter		Organizer
Strength Overextended	Preoccupation on goals over people	Speaking without thinking		Procrastination in addressing change	, ,	
Personal Limitation	Too direct and intense	Too disorganized and nontraditional		Too indecisive and indirect	and Too detailed and impersonal	
Personal Wants	Control, Variety	Approval, Less Structure		Routine, Standards, Logic		,
Personal Fear	Losing	Rejection		Sudden Change	den Change Being Wrong	
Blind Spots	Being held accountable	Follow through on commitments				Struggle to make decisions without overanalyzing
Needs to Work on	Empathy, Patience	Controlling emotions Follow through		-		Worrying less about everything
Measuring Maturity	Giving up control	Objectively handling rejection			Not being defensive when criticized	
Under Stress May Become	Dictatorial Critical	Sarcastic Superficial		Submissive Indecisive		Withdrawn Headstrong
Measures Worth by	Impact or results Track record	Acknowledgments Compliments		Compatibility Contributions	Precision, Accuracy Quality of results	

## **DISC Application Activities**

### **Adaptability Practice**

Spend some time with people at home and at work that you know and trust who are different styles than you. Explore ways to communicate more effectively with them. Ask for support and feedback as you try new ways to communicate. Remember- tell them this is a skill you are building so they aren't surprised when you are behaving differently and can provide helpful feedback!

- Practice Identifying their style based on observable behavior
- Practice Modifying your Directness and Openness in conversation with them
- Practice Modifying your Pace and Priority
- **Ask for feedback** on your effectiveness in communicating with them
- Take some time to reflect on your experience and what worked or didn't work for you and for them
- Consider what you should repeat, and what you need to modify further to communicate as effectively as possible.

As you begin feeling more comfortable with adaptability and the needs of each style, try it with others!

### **Adaptability Activity**

Select a relationship in which things have not gone as smoothly as you would like. Make a commitment to take the time to gain an understanding of the other person's behavioral style and take a few steps to adapt your behavior to improve the relationship.

Identify the behavioral style of the other person using the 2 Power Questions:

- Are they DIRECT or INDIRECT in their communication?
- Are they GUARDED or OPEN in their communication?

Brush up on their style and look at ways to adapt your Directness and Openness when working with them.

To further understand the tension that may exist in the relationship, notice the difference in preference in pace and priority and modify accordingly.

Practice approaching them in the way you think *THEY want to be treated*. Remember, it may feel uncomfortable at first, but with practice and dedication to adapting, you will be amazed at the difference.

### **Tension Among the Styles Exercise**

Even if you have the highest regard toward a person, tension can exist in a relationship where styles are different. If this is behavior related, applying The Platinum Rule® - Treat others the way THEY want to be treated – may be helpful. Complete this exercise to gain insights on how to improve tense relationships. If you feel comfortable, you may discuss with the other person things you can do to ease the tension.

	<del>-</del>
My Style: My Pace: My Priority:	RELATIONSHIP Name: John Doe Style: High I Pace: Faster-paced Priority: People-oriented Difference: Pace and Priority Strategy: Be more personable, social, upbeat, and faster-paced with John

RELATIONSHIP 1	RELATIONSHIP 2				
Name:	Name:				
Style:	Style:				
Pace:	Pace:				
Priority:	Priority:				
Difference:	Difference:				
Strategy:	Strategy:				

#### **Create a DISC POWER TEAM**

Wouldn't it be amazing to have a DISC POWER TEAM where all members brought their best strengths to the table, and each of our challenges could be supported by someone who was skilled in the areas we struggle?

Considering the strengths and workplace behaviors for each style, who would be an ideal DISC POWER TEAM Member?

	DOMINANT STYLE	INFLUENCING STYLE	STEADY STYLE	CONSCIENTIOUS STYLE
STRENGTHS	Administration Leadership Pioneering	Persuading Motivating Entertaining	Listening Teamwork Follow-through	Planning Systemizing Orchestration
WORKPLACE BEHAVIORS	Efficient Busy Structured	Interacting Busy Personal	Friendly Functional Personal	Formal Functional Structured
TEAM MEMBER				

For an upcoming project, consider how your DISC POWER TEAM could accomplish greatness!

- Assign responsibilities based on strengths
- Determine what opportunities or challenges exist or may come up
- Give each Team Member the opportunity to showcase their skills and experience
- Check in regularly and discuss as a team how it's going
- Provide feedback regarding roles, strengths, needs, and any additional support required

## **Motivators Application Activities**

## **Aligning Motivators**

Use this sheet to help you track which motivators are well aligned and which are not, and what you can do about it.

**Action Step**: Looking at your Motivation Index report, find which motivators are the most powerful for you (i.e., which ones are highest and farthest above the norm). Write down the top two in the space below, and record how well your current roles align with these motivators (i.e., how well what you do satisfies what you are passionate about).

		Alignmer					nt		
						Highly			
Motivator #1:			1	2	3	4	5		
Motivator #2:			1	2	3	4	5		
Γ .	egend:	7	т	ally V	nur Sc	ore He	ıra		
2-4 = Poor	8-9 = Excellent			any 1	Jui Ju				
4-5 = Below Average	10 = Genius								
6-7 = Average									
o / / / / / / / / / / / / / / / / / / /				<u> </u>					
Motivator #2: what aspects o	of your company or role can you $arepsilon$	et involved in that w	ould satisf	y this	motiv	ator?			

## **Success Connection**

Your final step to making sure you really benefit from the information in this report is to understand how your motivations contribute to, and perhaps hinder, your overall success.

Supporting Success: Overall, how well do your motivators and drivers help support your success? (cite specific examples):
Limiting Success: Overall, how do your natural drivers or motivators not support your success? (cite specific examples):

### So Now What?

This report is filled with information about your behavioral and motivational style and the styles that you will encounter in others. There are many suggestions in the application section of this report for you to apply this information. Take the next step and DO the exercises. Don't put this report on a shelf or in a file. Knowing your own style is just the beginning— you must be able to apply this information to improve all of your relationships.

Continually use this report as a reference tool. It contains a lot of information and was never meant to be digested in a single reading. Experiment with making a few changes in your behavior and examine the results. You might be surprised!

Remember The Platinum Rule® - "Treat others the way THEY want to be treated."